

Important Dates	
Exam Apply Date	01/07/2024
Exam Last Date Apply	21/07/2024
Conduct of Pre-Examination Training (PET)	12/08/2024
Download of call letters for Online examination – Preliminary	August, 2024
Online Examination – Preliminary	August, 2024
Result of Online examination – Preliminary	September, 2024
Download of Call letter for Online examination – Main	September/ October, 2024
Online Examination – Main	October, 2024
Provisional Allotment	April, 2025

**Educational Qualification**

Any Bachelor's Degree

**Age Limit**

20-28 Years

**Age Relaxation**

- SC/ST 5 Years
- OBC 3 Years
- Ex Service Man 3 Years
- PwBD 10 Years

**Roles**

Clerks

**Salary**

29452

**2 Stages of Examination**

Stage I – Preliminary Examination

Stage II – Main Examination

Stage III- Interview

**Selection Process**

2 Stages of Exam

3<sup>rd</sup> Stage Interview

**Stage I – Preliminary Examination**

	Preliminary Examination					
S. No	Mode	Medium of Examination	Name of Tests	No. of Questions	Maximum Marks	Time allotted for each test (Separately timed)
1	Objective Type	English	English Language	30	30	20 Minutes
2			Numerical Ability	35	35	20 Minutes
3			Reasoning Ability	35	35	20 Minutes
Total					100	1 Hour

**Stage II – Main Examination**

Main Examination – Stage II						
Sr. No.	Medium of Examination	Mode	Name of Tests (NOT BY SEQUENCE)	No. of Questions	Maximum Marks	Time allotted for each test (Separately timed)
1	English	Objective Type	General/ Financial Awareness	50	50	35
2			General English	40	40	35
3			Reasoning Ability & Computer Aptitude	50	60	45
4			Quantitative Aptitude	50	50	45
Total					200	2.30 Hours

**Stage III – Interview**

# Syllabus

## Preliminary Exam

### English Language

- Seating Arrangements,
- Puzzles,
- Inequalities,
- Syllogism,
- Input-Output,
- Data Sufficiency,
- Blood Relations,
- Order and Ranking,
- Alphanumeric Series,
- Distance and Direction,
- Verbal Reasoning

### Numerical Ability

- Number Series,
- Data Interpretation,
- Simplification/ Approximation,
- Quadratic Equation,
- Data Sufficiency,
- Mensuration,
- Average,
- Profit and Loss,
- Ratio and Proportion,
- Work,
- Time, and Energy,
- Time and Distance,
- Probability,
- Relations,
- Simple and Compound Interest,
- Permutation and Combination

## Reasoning Ability

- Seating Arrangements,
- Puzzles, Inequalities,
- Syllogism,
- Input-Output,
- Data Sufficiency,
- Blood Relations,
- Order and Ranking,
- Alphanumeric Series,
- Distance and Direction,
- Verbal Reasoning

## Syllabus

### Main Written Exam

#### General/ Financial Awareness

- o Banking Awareness
- o Financial knowledge status
- o current events across the world
- o financial institutions and their headquarters
- o static general knowledge
- Financial knowledge,
- economic terms,
- financial institutions,
- financial news,
- economic growth and development

## General English

- ☐ Reading comprehension
- ☐ cloze test
- ☐ fill in the blanks
- ☐ tenses rules
- ☐ Sentence Rearrangement/ jumbled sentences
- ☐ Error Detection
- ☐ preposition rules
- ☐ paragraph completion
- ☐ idioms & phrases
- ☐ Essay & Letter Writing for Descriptive Exam
- ☐ Reading comprehension,
- ☐ cloze test,
- ☐ fill in the blanks,
- ☐ match the columns,
- ☐ phase replacement,
- ☐ error detection,
- ☐ jumbled sentences,
- ☐ rearrangement

## Reasoning Ability & Computer Aptitude

- Coding & Decoding
- Puzzles
- Seating Arrangement
- Logical reasoning
- Ranking and Order
- Alphanumeric series
- Data sufficiency
- Syllogism
- Input and output
- statement, argument & assumption

- Reasoning Analogy
- Reasoning Inequality
- Puzzles,
- seating arrangement,
- alphanumeric series,
- data sufficiency,
- coding and
- decoding,
- blood relations,
- logical reasoning,
- directions and displacement,
- order and ranking
- ☐ input & output devices
- ☐ Computer Fundamentals
- ☐ internet
- ☐ shortcut keys
- ☐ computer-related terms
- ☐ computer abbreviations
- ☐ computer hardware and software
- ☐ operating system
- ☐ basic computer networking
- ☐ Microsoft Windows
- ☐ Microsoft Office
- ☐ Types of Computers
- ☐ Cloud Computing
- ☐ High Level Computer Languages
- ☐ OSI Model
- ☐ Database Management System (DBMS)
- ☐ TCP/IP Model

# Quantitative Aptitude

- Simplification and Approximation
- Profit & loss
- Number Series
- Quadratic equations
- Problems on Ages
- Boat and Stream
- Data Interpretation
- speed, time & distance
- percentage
- ratio & proportion
- number system
- simple & compound interest
- probability
- mensuration
- mixture & allegations
- Time and Work
- Pipes and Cistern
- Boat and Stream
- Problems on Trains
- Profit and loss,
- permutation and combination,
- percentage,
- mixtures and allegations,
- probability,
- mensuration,
- data interpretation,
- upstream and downstream,
- quadratic equations,
- approximation,
- simplification,

- age problems,
- number system,
- speed, distance and time

ASR